

2010 AAAE New Executive Committee Meeting
May 27th, 2010

President Susie Whittington called the meeting to order.

Members Present: Greg Miller, Lloyd Bell, Steve Frazee, Susie Whittington, Barry Croom, Michael Spiess, Tracy Kitchel, Tim Murphy and Anna Ball.

Susie Whittington gave an update on the 2011 national meeting plans for Cours d'Alene. Rooms are \$129, the conference must spend \$5000. Susie gave the contracts and information for the 2012 conference in Asheville to Greg Miller (President-Elect) to be in charge of conference planning.

Tracy Kitchel and Steve Frazee moved and seconded to approve Biltmore Farms for the AAAE conference site for 2012 and give Greg Miller power to move forward on planning for the conference. Motion passed. It was noted that NC-State would be the liaison in assisting Greg with particular details and planning.

Lloyd Bell gave a general reflection on the 2010 conference. The goal is to make approximately \$10,000 on the conference. Registration was \$236 for members and \$156 for graduate students. Lloyd suggested that Susie take a look at the pick up numbers from this year in terms of the hotel rooms we reserved. He cautioned that we contact the hotel and check their flexibility on the number of rooms that we have to meet or stick with, or regarding how much wriggle room they will allow. Lloyd suggested not to be too conservative on the pick up numbers, but to stick with similar numbers. Faculty tend to room alone, graduate students tend to room together. Mike Speiss will handle the registration. Tracy Kitchel will handle the name tags and the activities on the name tags that the individuals plan to attend. Susie will check with Jim to see if any Idaho people will do registration or if she needs to work with Tracy Kitchel to elicit registration help. Mike Spiess suggested that in the schedule, we note times for poster set up and tear down. People didn't necessarily know when/if to tear down their posters. If possible people could leave their posters up for a longer period of time so that folks can walk in and out to see the posters even after the presentations. Overall, we thought the conference went well. There was a nice balance with business as well as relaxing activities. Brian Myers indicated that he would be in touch with Susie to find out what rooms would be available for research so that they could think about accepting even more papers. It was noted by Steve Frazee that the notification on paper acceptance needs to be earlier so that people can book flights economically. Some discussion ensued on research presentations, having more rooms for presentations, having more opportunity for people to present their research. It was also discussed that if we were to take away the 30 minutes of discussion out of the research presentation sessions, we could add one more paper presentation per session which would allow for more papers to be presented.

Responsibilities for the 2011 conference:

Nominating Committee---Lloyd Bell
Fellow Selection---Lloyd Bell
Outstanding Ag Educator—Tim Murphy
Life Membership—Greg Miller
Early Career Member—Steve Frazee
Non-Member (Honorary Membership)—Steve Frazee
Kahler Award—Brian Myers, Susie Whittington
Memorials—Susie Whittington
AAAE Special Award—Tracy Kitchel
Fall and Spring Newsletter—Mike Spiess/Tracy Rutherford
Call for Officer/Award Nominations, update the application packet—Anna Ball
(February)
Purchase plaques/certificates—Susie Whittington
Distinguished Lecturer/Plaque—Greg Miller
Distinguished Teaching Award—New Regional VP North Central, elected in October
Distinguished Research Award—New Regional VP North Central, elected in October

Steve Frazee noted that we need to specify in the awards packet how many pages we will accept. We need to specify that application packet how many pages are for what and that we won't take applications that are over the page limit.

Susie talked about adding a line on the conference registration to pay the membership dues. This will remind individuals to keep current on their membership. Also, the system is set up to send reminder emails pretty easily to people who haven't paid their dues. Mike and Tracy will collaborate to keep membership current, remind members to pay dues, and collect more dues.

Lloyd suggested we have a conference call the week before we come to the meeting to iron out details prior to coming to the conference so that some of the details can be ironed out.

Conference calls:

November
January
March
May (week before conference)

Anna Ball will set up a doodle in August to organize the November conference call.

The first draft of the conference agenda should be sent out in January. This should be discussed at the November meeting.

As a side note, schedule the research committee meeting for a larger room. It was discussed providing general suggestions for time limits on individual items for meetings so that the meeting doesn't run long.

Job description for the director: We will post the description on the listserv and make an open nomination process.

Tim Murphy discussed that we at one time wanted to ramp up sponsorship. We need to re-visit the philosophy of getting donations for the conference. We should actively solicit. The first step is to get the list of companies from Gary Moore who have donated in the past and make a more concerted effort to get donations. Lloyd Bell suggested that sponsors need to be charged a registration fee the price of a graduate student fee so that the costs of meals can be recovered.

Mike Spiess will follow up on figuring out on what we want in terms of the one portal system and talk with George Chronis to find out what he has in terms of services and what that service might cost us.

Susie Whittington discussed that all that the program improvement committee does now is organize the poster session. The original intent was for the program improvement committee to look at conference themes, and brainstorm ways we systematically improve our conference and improve the profession. The charge and challenge is for the regions to be reminded that at the committee level they need to work all year toward the national level on their duties and to focus less on details and more on big picture items.

Susie Whittington recommended that the 5 committee chairs be invited to all of the conference calls. Committee chairs should have to do a report at the January Conference call.

Brian Myers--Research
Lloyd Bell—Academy of Fellows
Emily Rodes--Member Services
Daniel Foster--Program Improvement
Professional Development—Matt Spindler

Greg Miller moved to adjourn Barry Croom seconded. Meeting was adjourned.